

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
OPEN SPACES COMMITTEE HELD ON FRIDAY 12TH OCTOBER 2018
AT 9.00 AM AT COLBURN VILLAGE HALL

PRESENT

Mayor Helen Grant (Chair)
Councillors: Angela Dale, Kevin Foster,
Deputy Clerk: Angela Pickersgill
There were no members of the public present.

1. **APOLOGIES** – Cllr Thirlwell
2. **“DECLARATION OF INTERESTS”** – none
3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Town Council meeting held on 31st September 2018 were approved as a true and correct record and were signed by the Mayor.

Matters arising – Councillor Jag Sharma gave his resignation to the Open spaces committee as he is unable to attend day time meetings due to work commitments.

4. **Ground Maintenance Person report of completed and ongoing tasks**

- **Strim & Cut Back Albermarle Park**
- **Inspect trees and remove dead fall in Albermarle Park**
- **Clear out dead fall & cut back in C S woods**
- **Keep paths clear in C S woods**
- **Keep leaves cleared from Grange Park**
- **Clear out tubs at Broadway**
- **Plant up shrubs in C S woods**
- **Prepare and re seed the wild flower beds**
- **Re seed the goal mouth at Albermarle park**
- **Update the inspection sheets with new equipment once parks are finished**
- **Clear and make tidy all edges of paths in the parks weeds etc.**
- **Clear leaves from grass in front of C S Woods**

The Ground maintenance person asked if large bin bags could be purchased. It was **RESOLVED** that the Deputy Clerk would contact Street Scene at RDC for information on sourcing black bin bags.

A record of litter picking and grass cutting is attached.

5. **Play Parks monthly inspection sheets**

All inspection sheets are up to date and in the file no **RED** risks. It was **RESOLVED** that the Deputy Clerk Counter signs the sheets and informs the Open spaces committee of any **RED** risks which arise.

6. **Grange Park fencing**

A neighbouring Farmer requested that the fence round Grange Road Park be raised to prevent residents accessing his land and machinery which is very dangerous. It was **RESOLVED** that the Ground maintenance person would look at the area and suggest fencing to make it secure and inform the office of his findings.

7. Play Park refurbishment

Work has now commenced on the play parks. It was **RESOLVED** that the Grounds maintenance person would check on the works progress when in the parks and report back to the Deputy Clerk.

9. Colburn Clean up

Cllr Dale put forward an idea for a mass clean-up of Colburn eg Litter picking, cutting back shrubs and over grown branches etc. All members of the Council and public would be invited to join forces in this task.

The time scale for this would be to start in February 2019 and maybe make it a monthly task to keep Colburn tidy. People would be asked to bring along secateurs if they own them. They would be provided with litter pickers, black bags and high visual vests. The events would be advertised on the web site and on social media. It was **RESOLVED** that further discussion would take place regarding this.

10. DATE OF NEXT MEETING 9th November 2018

The meeting closed at 9.45am.