

MINUTES OF THE OPEN SPACE AND PLAY AREAS MEETING
HELD ON FRIDAY 26TH JANUARY 2018
AT COLBURN VILLAGE HALL AT 9 AM

Present **Angela Dale, Helen Grant, Charlene Thirlwell**

Deputy Clerk **Angie Pickersgill**

Apologies **Cllr Melanie Bell Cllr Keith Chadwick**

It was **RESOLVED** that the minutes from the meeting of Friday 3rd November were approved as a true and correct record of the meeting.

Matters Arising - No matters arising

Groundsman Tasks completed

All inspection files are up to date for 2017
January inspection been carried out this week and a new file for 2018 has been created.

All the tasks below have been completed

- Bridge park hedges cut down
- Albermarle hedges cut back
- Cut down all brambles at Albermarle
- Erect Christmas tree and lights
- Prune trees at Albermarle
- Stump ground the stumps in Colburn Sidings woods
- Make good some of the pruning cuts in C S woods
- Put up Bird boxes in C S Woods
- Cut back all Loral trees around the parks in the Chase
- Repair Christmas tree lights
- Maintain Christmas tree & lights over Christmas
- Final Chemical spray around all parks.
- Dismantle Christmas Tree and lights (lights no longer working repair required)
- Litter picks done weekly
- Fix Climbing frame in Bridge park
- Fix swings (replaced shackles) in Piper Hill park
- Diseased Sycamore tree in woods and may require dismantling? will wait for confirmation.

Tasks to be completed

- No Dogs allowed signs for gates ~ special machine required from eye catching signs this is in hand
- Replace post bin on small middle park on the Chase due to lid been broken.
- Jet wash all parks in March.

- Barry to give a report on tasks he will be undertaking in the next 2 months.
- Inspection sheets to be in the office by the end of each month ready Play Park & Open Space meetings.

Woodland Project

Buddleia bushes and other plants to attract wildlife are to be purchased for the woodland project

Retired Major Tony Crease is to be contacted regarding information for a lectern information board for the woodland. And a gentleman has volunteered to do reports for the CTC on the wildlife who are residents in the woodland.

Play Parks

Matthew Day from Streetscape produced some revised plans for improving the play parks, which the committee looked at. Matthew to be contacted to check prices have not changed. Awaiting other quotes to be obtained as more than one is required.

Phil Tonks from AMG sports-play has been contacted and is coming to quote for work.

Broadway

Gary Hudson to be contacted regarding the condition of the raised beds at the Broadway and asked when they are going to be dug out and trees pruned.

Also to ask for the whole of the Broadway shops area flag stones to be jet washed and cleaned up as it is looking untidy.

Benches at White shops

Bench for the white shops quotes have been received and the bench has been picked.

Deputy Clerk will contact the company Woodscape to order the bench.

Meeting closed at 9.30am

Next meeting to be arranged