

MINUTES OF THE OPEN SPACE AND PLAY AREAS MEETING
HELD ON FRIDAY 3RD NOVEMBER 2017
AT COLBURN VILLAGE HALL AT 11 AM

Present: Cllrs Melanie Bell, Angela Dale, Helen Grant, Charlene Thirlwell

Deputy Clerk Angie Pickersgill

Apologies Cllr Keith Chadwick

It was **RESOLVED** that the minutes from the meeting of Friday 22nd Sept were approved as a true and correct record of the meeting.

Matters Arising -

Inspection files for the play parks

Barry has been in the office and we have printed off copies of all of the inspection documents. They have all been signed off by Barry, they are now in files in order of date and will be kept in the office. Cllrs asked for a couple of improvements to be fed back to Barry for the files.

Each park has its own section and is labelled in the index, but the committee have asked for the park name to be on each sheet so it can be recognised easily.

Also to have colour coded blocks in the risk columns **Green** = Low, **Amber** = Medium & **Red** = High so at a glance you can see what the risk levels are on each piece of equipment.

Barry was asked to give a list of jobs that he was going to undertake during the next 3 months below is his list

1. **Bridge Park hedges cut**
2. **Albermarle cut back and strim**
3. **Winter flower planting, Broadway**
4. **Jet wash all parks**
5. **Carry out Play Park Inspections**
6. **Fix Wall at top of the chase**
7. **Prune trees at Albermarle**
8. **Stump Grind stumps in woods on path**
9. **Make good some of the pruning cuts in the woods**
10. **No dogs allowed signs to put on gates**
11. **Replace bin on small middle park on the chase due to being broken.**
12. **Cut back all Laural trees around all the parks in the Chase**
13. **Get chain and padlock for the gate on the chase**
14. **Final Chemical Spray around all parks before winter weather**
15. **Source fencing for Xmas tree and put it up.**

Woodland Project

Colburn Sidings Wood has been suggested as the name of the Woods as that is where they are. Cllr Dale met with Major Tony Crease at the woodland, and he advised her on the walk around to not alter the woods or put in walk ways but just leave natural. Clear out the rubbish and take off the low branches so that it is safe to walk through and put in plants like Buddleia to attract insects etc. Repairs also need to be made to the fence at the back of the woods. He also suggested an information board to be placed outside of the

woods with information on it telling people what trees and plants are in the wood and how and what wildlife they attract .

A company in Northallerton designs the boards and could be contacted for a quote. Carillon Amey came down as volunteers to clear out the woods Cllr Dale went up to help them and they cleared out many bags of rubbish . The Colburn Community Café provided refreshments and lunch for the volunteers and it was paid for by CTC as a thank you for all their hard work on the day.

Play Parks

Matthew Day from Streetscape produced some plans for improving the play parks, which the committee looked at. They have now asked for Proludic are to be contacted to come and meet the committee and give ideas and quotes for the equipment in the parks

Christmas Tree

The Christmas tree has been ordered from Croft Christmas Trees the place as last year and for the same price £180.00. Arrangements are to be made with Barry regarding the fitting of the lights and fencing for around the tree.

Benches at White shops

Neil Linfoot emailed the office and said ESH would be happy to contribute towards the total cost of a seat that meets the CTC requirements. This contribution could be used to part or fully fund a bench the indicated contribution is £950. The Committee have accepted this offer and have looked at various benches and the office is now looking into finding suppliers and quotes will be requested.

Donut Van on Broadway

A discussion took place at the last meeting regarding the charge for parking on Broadway and RDC were contacted to find out their charges. The charge was very small to trade in the market square it was £12.00. It was decided at this meeting that the lady be given 3mths free trial on Broadway. Cllr Dale to message the lady and ask her to contact the office for further information and to arrange the 3 months free trial .

Meeting closed at 12.50.

Next meeting to be arranged