

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
OPEN SPACES COMMITTEE HELD ON FRIDAY 9th NOVEMBER 2018
AT 9.00 AM AT COLBURN VILLAGE HALL

PRESENT

Mayor Helen Grant (Chair)

Councillors: Angela Dale,

Deputy Clerk: Angela Pickersgill

There were no members of the public present.

1. **APOLOGIES** – Cllr Thirlwell Cllr Lynne Nassau

2. **“DECLARATION OF INTERESTS”** – none

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Town Council meeting held on 12th October 2018 were approved as a true and correct record and were signed by the Mayor.

4. **Ground Maintenance Person**

A record of litter picking and grass cutting is attached.

It was **RESOLVED** that a clearer breakdown of all tasks be sent to the office for each Open Spaces meeting.

It was **RESOLVED** that the fence at Colburn Sidings woods will be constructed within the groundsman’s working hours for CTC during the winter months when there is no grass cutting to be done.

It was **RESOLVED** that a task list be compiled - see below and the groundsman to add any other jobs which he plans to do over the winter months.

Groundsman will be asked to compile list and return to the office within 2 weeks after his return from holiday

Task List

Gate to Mugger at Piper Hill play park to be secured.

Plants for Colburn Sidings Woods - all plants are to be in place by January 2019.

Paths in Colburn Siding Woods are to be cleared and cleaned.

All park areas to be cleared of moss & weeds and cleaned.

All litter bins must be emptied on a Monday and a Friday as within the Groundsman stated days of work.

5. **Play Parks monthly inspection sheets**

All inspection sheets are up to date and in the files. Deputy Clerk has counter signed the sheets and informed the Open spaces committee there were no **RED** risks.

6. Grange Park fencing

It was **RESOLVED** that the fencing at Grange Park is satisfactory for our needs. The local farmer is to be informed that the Town Council are happy to place a sign on the fencing stating NO ACCESS BEYOND THIS POINT.

7. Bin bags for waste bins

It was RESOLVED the black bin bags sourced by the Deputy Clerk be ordered for use in the litter bins at a cost of £24.93 with free delivery.

7. Play Park refurbishment

3 of the refurbished play parks have been finished and inspected, in one of the parks there was an issue with the wet pour the company has been contacted and are looking into the matter.

8. Garage Storage

The Groundsman brought to the attention of the office the matter of no storage for Council equipment etc. Cllr Grant asked the Deputy Clerk to look into renting a garage for storage from Richmondshire District Council the information has now been sourced.

It was **RESOLVED** the matter be put on the agenda of the next TC meeting on the 19th November.

10. DATE OF NEXT MEETING 14th December 2018

The meeting closed at 9.40 am.