

MINUTES OF THE OPEN SPACE AND PLAY PARKS MEETING
HELD ON FRIDAY 8th JUNE 2018
AT COLBURN VILLAGE HALL AT 11 AM

Present Cllr Angela Dale, Cllr Helen Grant,
Deputy Clerk Angie Pickersgill

Apologies Cllr Charlene Thirlwell & Cllr Jagannath Sharma

It was **RESOLVED** that the minutes from the meeting of Friday 6th April 2018 were approved as a true and correct record of the meeting.

Matters Arising - No matters arising

Play Park Quote Presentation

Paul Taylor from Kompan Play Equipment Company came and gave a presentation to the committee members. Paul was asked following initial discussions to return again on Friday 15th June with the amended quotes, after which the play park committee will decide on which company will be appointed to carry out the upgrades and repairs contract to the play parks.

Colburn Sidings Woods

Two bins have been sited at the woods, but will need moving to the two entrances of the Chase and a third bin is for the clearing near to the fire station. Carillion Amey are to be contacted to see if they can do another community day and help to plant up the bushes and plants in the woods. The Boundary fence between Linden Homes and Colburn Sidings Woods is in bad repair and the Committee did consider removing it but it was decided to replace it to keep the boundary clear between land owners.

One fencing quote for Colburn Siding woods has being received. Two more quotes to be requested from other companies.

Groundsman Tasks completed

- April & May inspections have been carried out and are up to date and any urgent problems have been actioned.
- Monthly reports sent to office and in folder
- Bins sited at Colburn Sidings Woods
- All spraying of weeds completed
- All play parks grass cut

Ongoing work throughout summer months

Barry will be cutting the grass, spraying, litter picking and looking after the play parks every week until October.

Replacement Equipment

Any equipment that needs replacing in the play parks should be replaced within 48 hours of the replacement part been received if possible.

Grass Cutting and Litter disposal

Cllrs asked when play park grasses were last cut. Office to ask Groundsman to keep a record of grass cutting dates for the file and audit trail.

Barry has being advised that any bulky rubbish that is not able to be placed in the bin at the Village Hall is to be taken straight to the tip and an itemised bill given to the Council if there is a charge. It is not allowed to be left at the Village Hall as this is classed as fly tipping and will encourage other members of the public to do the same.

Barry has being asked to cut the two small areas at Chestnut Avenue, Albermarle as NYCC no longer cut this and residents have complained at how unsightly it looks.

Groundsman's Hours

Following groundsman request for extra hours, members decided that the easiest way of reviewing his Terms & Conditions/ Hourly rate of pay was to accompany him on part of his daily duties. This would ensure Transparency/ Scrutiny and any amendments were under taken to the satisfaction of all.

Meeting closed at 11.00am

Next meeting to be arranged.