



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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[www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)

Office hours: Mon to Fri 9.00 – 14.00

## Town Mayor

Colin Mincher

## Deputy Mayor

Michelle Dunning

## Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 15<sup>th</sup> May 2023** following the **Annual Meeting in the Village Hall**.

**Members of the public are most welcome to join and ask questions.**

**Philippa Graves (Clerk)**

## A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meetings held on 17<sup>th</sup> April 2023 (attached) **Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for May (circulated by email and at the meeting)
5. To receive a report on **County Council matters** from County Councillor Kevin Foster
6. To arrange a date for a site meeting in Colburn Village to assess the issues of bank erosion on Colburn Beck running through the Common Land for which the Council is responsible
7. To receive **reports from Other Bodies including Colburn Community Sports Centre and Committees to include Current Planning applications (none)**
8. To discuss **Financial Matters**:
  - To approve the signing of the updated Bank of Ireland mandate for registering Cllrs Mincher and Dale as the signatories to the account together with the Clerk who is the Authorised User of the account
  - To note the figures included in the “Explanation of Payments presented each month at Town Council meetings” (attached)
  - To approve **Payment/receipt List** from 18<sup>th</sup> Apr -15<sup>th</sup> May 2023 (circulated at meeting)
  - To receive April monthly figures with bank reconciliation (attached)
9. **Date of next Meeting: Mon 19<sup>th</sup> June commencing at 6.30 pm**
10. Any other Business (Items for information only)

**Date of posting: 5<sup>th</sup> May 2023**

**MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE [www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)**