

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 16th MAY 2022 FOLLOWING THE ANNUAL MEETING
IN THE VILLAGE HALL

PRESENT

Mayor Jag Sharma (Chair)
Councillors: **Town** – Miles Burnham, Michelle Dunning, Kevin Foster, Rupert Hildyard, Colin Lyne,
Colin Mincher & Charlene Thirlwell. **Albermarle** - Akuila Tutora.
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

There were two members of the public. No Vacant Seats on Council.

1. **APOLOGIES RECEIVED** – Cllrs Angela Dale & Andrea Crowe
2. **DECLARATION OF INTERESTS** – item 8b, Section 137 grant for a Jubilee Street Party- Cllr Foster had been contacted by the applicants and he suggested contacting the Town Council office (will abstain).

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 11th April (circulated with agenda) and the minutes of the Open Spaces meetings held on Mon 9th May (circulated by email) were approved as a true and correct record and were signed by the Chair.

Matters arising – none

4. **POLICE MATTERS**

Report for period 12th Apr to 11th May 2022 was circulated after the meeting (also on the website).

Crime reported for the period **23 incidents**; crime reported for same period 2021 was 20.

10 Violence - 4 assaults/threats in domestic setting (3 arrests, one involved child assaulting parent), 6 Assaults (2 involving adults in drink, others child v child)

9 Dishonesty – 1 Business Theft (shoplifting), 3 Domestic theft, 3 Burglary (2 unsuccessful attempts on same night), 1 (circumstances unclear), 2 Fraud (both unsuccessful online/phone attempts)

4 Other – 4 Criminal Damage (2 cars damaged – one by under 10, one house door damaged by ex-partner, one in which garden ornaments damaged)

ASB – 14 incidents, same period 2021 was 6.

8 Nuisance – 4 reports of antisocial use of motor vehicles, 4 of young children making false 999 calls and being involved in low level disorder)

4 Personal – 2 involving ongoing dispute between adults, also includes youth “knock and run” type offending, 1 incident of drunken person finding their way into the wrong house.

Cllr Mincher commented that there was a good police presence (twice daily) in the Blue Nile Way area which was appreciated.

Cllr Mincher felt there were too many references to children and youths in the report and asked for a response. PC Lloyd stated “It’s too early to call it a trend, but there has been an increase which may in part be attributed to fairer weather. However, a couple of youngsters have emerged (12-13 age bracket) who were not on our radar before, and it would appear that they are central to some of the activity last month. We are working with partners to intervene so that we can prevent this becoming a pattern”.

The clerk has invited representatives of the Colburn Youth Project to give an Update on their activities post covid at either the June or July meeting.

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCattericksNT
Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.police.uk

PCSO 4632 Paul Fee paul.fee@northyorkshire.police.uk

PCSO 5745 Lisa Wilson lisa.wilson@northyorkshirepolice.uk

PC 374 Martin Lloyd martin.lloyd@northyorkshire.police.uk

5. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN

Cllr Foster would be attending the Annual Meeting tomorrow 17th May when the new session starts with members appointed to the various committees and the work continues on transferring to the new North Yorkshire Council which takes over control from 1st April 2023.

6. TO DISCUSS THE QUEEN'S JUBILEE CELEBRATIONS

Cllr Foster asked for an update on the activities taking place in Colburn. Cllr Dale, who was co-ordinating the programme with the Garrison Gathering, was not present but it was known that there were difficulties in finalising grant money and some of the original plans clashed with the Richmond Meet so the programme and locations had to take account of this. It was hoped more information would be known by the end of the week/beginning of next week and this would be circulated as soon as possible.

Cllr Foster felt the Town Council should not rely on other organisations in the future but action our own ideas and support our own community groups.

7. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Cllrs Angela Dale, Miles Burnham, Andrea Crowe, Michelle Dunning, Jag Sharma & Akuila Tutora. Chair to be elected at the meeting on 13th June.

Planning – Cllrs Kevin Foster, Colin Lyne, Colin Mincher & Charlene Thirlwell. Chair to be elected at first zoom meeting.

a. Open Spaces & Play Parks –next meeting Mon 13th June, 5.30 pm in the Village Hall backroom.

b. Joint Burial Board –next meeting will be held on Tues 24th May 2022 at Hipswell Village Hall, 7 pm.

c. Garrison Area Partnership –latest zoom meeting Wed 16th Mar 2022, 4 pm agenda circulated.

PLANNING –

Plans NOT agreed by Colburn Town Council –

22/00225/Full Planning Permission for a Temporary Container to the rear of 3 The Broadway, Colburn DL9 4RF (closed for comments 12th May 2022)

Plans agreed by Colburn Town Council –

22/00214/FULL Planning Permission for Sun Room Extension to the rear at Mill Barns, Colburn Barns, Colburn Lane, Colburn Village DL9 4PE (closed for comments 12th May 2022)

22/00211/FULL Planning Permission for Change of Use from Office to 1-1 Tuition Centre (retrospective) at 12 Bailey Court, Colburn Business Park DL9 4QL (closing for comments 20th May 2022)

Plans PASSED by RDC –

22/00160/CLP Certificate of Lawfulness for Proposed single storey Rear Sun Lounge at 35 Horne Road, Colburn DL9 4JZ (passed 7th April 2022)

Plans under discussion –

22/00227/OUTLINE Hybrid Application for a Drive Thru Coffee Shop, Commercial Units, a Place of Worship and Residential Development at land between Woodland Avenue & Maple Avenue (comments by 20th May 2022). A zoom meeting had been held on Thurs 12th May. Members were not satisfied with the road layout, pedestrian crossings and general safety with the increase in traffic. **It was**

agreed a Site visit would be requested with Planning officers to explain the traffic flow. The clerk had circulated the recent report from the Highways Engineer who had listed his concerns on pedestrian crossings/cycle way/bridleway arrangements and he would wait to see if the criteria would be met before making a final decision on whether to support the application. The Town Council would like to see his final response before agreeing to the application.

The Town Council also **requested a Section 106 agreement to purchase additional new play equipment in the adjacent Chase play park and to support the ongoing programme of Colburn in Bloom**, installing benches, flowers tubs and wild flower areas to improve the environment, add colour and support the bird and insect life.

8. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act)

- a) **To ratify the decision agreed in principle at the previous meeting** to support the Poppies on Lamp posts project put forward by Brough with St Giles Parish Council.

It was **RESOLVED** to support the Poppies on Lamp posts project in conjunction with Brough with St Giles and Hipswell Parishes.

- b) **To consider a Section 137 Grant application for the sum of £396 for a Jubilee Street party at Woodside Chase** (details circulated with agenda)

The 2 applicants attended the meeting and answered queries from councillors who were supportive of the well laid out plan and felt it was a good opportunity for local residents to attend a free event and meet each other after the covid restrictions. They suggested the businesses such as Fish & Chips and Ice Cream van etc be asked for a contribution as they would be making a good profit if the weather was good.

Cllr Dunning asked about the provision for litter from picnics and purchased food. The applicants agreed to set up a facebook group page and ask for volunteers to tidy the site. The event would take place on Thurs 2nd June from 1 – 6 pm.

It was **RESOLVED** to make a Section 137 grant of £400 for the Woodside Chase Jubilee Street Party on 2nd June 2022 (Cllr Foster abstained).

- c) **To discuss/approve an Upgrade to the Computer** (quote circulated with agenda)

A technician from Fresh Mango had recently conducted a comprehensive check on the office computer together with the office laptop and Deputy Clerk's tablet, all of which have access to the cloud Town Council files. As the main computer was now four years old, he suggested an Upgrade to maintain the safety and efficiency which would cover work for the next 4-5 years. The cost of the 500GB SSD was £103 with £270 to cover 2 hours of Workshop and 2 hours of Onsite work to set up and install.

It was **RESOLVED** to approve the upgrade as per quote of £373 plus VAT. Office to arrange.

To approve Payment/receipt list from 12th Apr – 16th May (circulated at meeting)

To receive monthly figures (Apr) with bank reconciliation (circulated at meeting)

It was **RESOLVED** to approve the above as circulated.

9. DATE OF NEXT MEETING: Monday 20th June commencing at 6.30 pm followed by Mon 18th July

10. ANY OTHER BUSINESS (at the Chairman's discretion)

Cllr Sharma – gave apologies for the 18th July meeting. Cllr Mincher will take the Chair.

Cllr Dunning – asked about the overgrown bushes outside 74 Colburn Lane which were pushing pedestrians onto Colburn Lane as they covered the footpath. It was noted that this was the responsibility of the house owner but as the property was empty, the office would use the REPORT-IT form and Cllr Foster would bring the matter up at the next Area Highways meeting.

Congratulations were given to Cllr Kevin Foster who was elected to represent the Colburn ward on the new North Yorkshire Council.

The meeting closed at 7.35 pm

COLBURN TOWN COUNCIL 16th May 2022

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 11th April:

Online Payments (visa, DD, BACS)

20.4	13	Account-ant (Yorkshire) Internal Audit and report		£96.00
	14	YLCA – training A Tutora		£33.40
	15	Fresh Mango Technologies		£82.80
22.4	16	Business Stream – water rates Broadway car park		£434.02
27.4	17	Starboard Systems Scribe Accounts – annual licence		£561.60
28.4	18	DD – Bank of Ireland online banking		£5.00
29.4	19	DD – Bank of Ireland monthly charges		£3.35
3.5	20	DD – BT a/c		£47.94
3.5	21	DD – RDC Garage rent May		£42.50
4.5	22	BACS – Agilico Technologies		£56.00
	23	BACS – Joint Burial Authority Precept 2022-23		£4025.00
	24	BACS – Clerk re-imburement office mobile	£.7.00	
	25	mileage	£10.00	£17.00
11.5	26	Visa – Dep Clerk - Retirement Rose Cllr Helen Grant		£59.99
	27	BACS – Defib Store – replacement pads		£138.00
	28	BACS – Bedale Skip Hire – Broadway raised beds improvement		£240.00
13.5	29	BACS – MANY bookkeeping		£15.00
	30	BACS – Clerk’s salary May		1065.28
	31	BACS – Deputy Clerk’s salary May		£571.16
	32	BACS – Robertson’s Garden Services –7/3 – 1/4/22		£1649.0
	33	BACS – Grazon Pro Stray and gloves, Open Spaces		£62.98
16.5	34	BACS – Fresh Mango Technologies – May It support & Backup		£82.80

Receipts

13.4	2	VAT refund		£1063.32
28.4	3	Precept 2022-23		£90,000.00
29.4	4	Re-payment Mayor’s Consort tickets		£65.00
4.5	5	CCLA monthly interest		£30.53