

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 21st FEBRUARY 2022
IN THE VILLAGE HALL

PRESENT

Mayor Angela Dale (Chair)
Councillors: **Town** – Miles Burnham, Andrea Crowe, Michelle Dunning, Kevin Foster, Helen Grant, Colin Lyne, Colin Mincher, Jag Sharma & Akuila Tutora
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

There were no members of the public. No Vacant Seats on Council.

1. **APOLOGIES RECEIVED** – Cllr Thirlwell
2. **“DECLARATION OF INTERESTS”** – none

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 17th Jan and the minutes of the Open Spaces meetings held on Mon 24th Jan (both circulated with agenda) & Wed 9th Feb (sent by email) were approved as a true and correct record and were signed by the Chair.

Matters arising –

17th Jan Item 5 – enquiries about status of MOD planning applications at Le Cateau and Horne Road. No reply to emails sent to RDC or MOD but the RDC Planning portal had registered a “decided” permitted decision for both applications on 14th February.

24th Jan Open Spaces – Cllr Sharma had sent apologies which had not been received. The Broadway raised beds had been inspected and it was decided to order a skip, dig out the majority of the plants and replant. The Health Centre manager had confirmed that the land on the corner was not part of their lease and it was agreed that the owner must give permission for the Town Council to develop the area before further plans or expenditure is made. The Albermarle Play area hedge has gaps because the hedge has been allowed to grow into tree height. Cllr Burnham to check on his next monthly visit and gaps to be filled if necessary.

9th February Open Spaces – time of next meeting 7th March changed to 5.30 pm from 5 pm as stated in the minutes. Cllr Crowe gave apologies.

4. **POLICE MATTERS**

Report for period 12th Jan to 11th Feb 2022 was circulated at the meeting (also on the website).

Crime reported for the period **17 incidents**; crime reported for same period 2021 was 14.

11 Violence - 4 assaults/threats in domestic setting, 4 assaults in a public setting, 2 harassment, 1 Public Order

4 Dishonesty - 2 Shop Theft, 1 Stolen Motor Vehicle (car not returned by ex-partner, 1 Fraud online

2 Other – one of which referred to an allegation of animal cruelty, the other being a technical offence whereby court conditions were not adhered to.

ASB – 9 incidents, same period 2021 was 22

5 Nuisance, 4 Personal

Comment on queries from Jan report – higher Domestic related violence could possibly be that covid has brought more pressure on families particularly at Christmas. Some of the cases have found to be unproven and other cases are still being investigated. All incidents remain a force priority. The rise in shop thefts is where a pattern has been clearly identified and the team have put much time in trying to divert the youngster from crime. Person aged 15, a child is criminally liable from the age of 10.

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCattericksNT

Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.police.uk
PCSO 4632 Paul Fee paul.fee@northyorkshire.police.uk
PC 374 Martin Lloyd martin.lloyd@northyorkshire.police.uk

5. TO DISCUSS AND REVIEW STANDING ORDERS (updated copy circulated with agenda)

YLCA had circulated an update on the increased thresholds for public tendering under sections 18f & g and the clerk in an email had reminded all councillors that Standing Orders (not in bold print) can be re-worded and amended to suit the individual parish requirements. Section 5e Ordinary Council meetings was an example.

Cllr Mincher raised the point on Committees (Section 4 p11) and their Terms of Reference. Currently the Mayor chairs the standing Open Spaces & Play Parks Committee and the Deputy chairs the Planning Committee.

It was **RESOLVED** that both Standing Committees would elect their own Chair at their first meeting after the Annual Meeting each year (clerk to amend Terms of Reference and circulate). Unanimous decision.

5e p12 Election of Mayor & Deputy Mayor.

It was **RESOLVED** to delete the sentence “nominated councillors for either position must have served at least **two years** on any parish or town council”. Therefore any councillor elected on 5th May 2022 will be able to be nominated or they may nominate themselves for either position at the Annual Meeting to be held on 16th May. (clerk to amend Standing orders)

The clerk stated that she will be attending the Election briefing on Wed 9th Mar at Mercury House and will collect the nomination packs for distribution and will return completed forms by the required date.

6. TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT

Cllr Grant gave a brief update which would be one of the last updates she would give before the North Yorkshire County election and particularly taking into account purdah:

She had requested **white lining** at Colburn Lane end and roundabout up to the White Shops on A6136 be redone for clarity and safety.

The problem of **lack of care workers** still continued although 70 had been recruited and a further 100 were required. Please look at Make Care Matter website.

Concern has been expressed about the fact that **fracking** is still in the Mineral Plan which runs to 2030. There is currently a moratorium against fracking but that is not written in stone.

It was noted that **zoom meetings** had reduced member miles by 131,338 miles, saved some 36,774 tons of carbon and £55,221 in expenses. The vote was to continue with remote meetings until the next authority. The County had received funding to bring forward the decarbonisation project.

She reminded members to use the **REPORT IT facility** for reporting issues, pot holes, lights etc.

7. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN

Cllr Foster reported on the new Omicron Additional Restrictions Grant (ARG) which is open to businesses not eligible for the Hospitality & Leisure grant scheme. One off grant for in-person services up to £6,000.

Jubilee Grants for new large events, up to £5,000 for a single day event and up to £7,000 for an event over two or more consecutive days.

Cllr Dale was pleased to report that the budget had been passed and there was no increase in the Council tax for 2022-23. It will mean district council tax for an average Band D property remains at £225 a year or £4.33 a week.

A further £30,000 has been added to the successful Small Business Grant Scheme run over the last 9 years which has handed out over £200,000 to a range of new businesses.

New website “Invest in Richmondshire” live to encourage inward investment, tourism and employment.

8. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Dale with Cllrs Burnham, Crowe, Dunning, Sharma & Tutora. Cllr Thirlwell, Deputy Mayor, in attendance.

Planning – Chair Cllr Thirlwell with Cllrs Grant, Lyne & Mincher

- a. **Open Spaces & Play Parks** – next meeting Mon 7th March, 5.30 pm in the Village Hall office
- b. **Joint Burial Board** – next meeting to be held on Tues 22nd Mar 2022 at Hipswell Village Hall, 7 pm.
- c. **Garrison Area Partnership** – latest zoom meeting Wed 22nd Sept 2021, 4 pm agenda circulated.

PLANNING –

Plans NOT agreed by Colburn Town Council –

21/01051/OUT Outline application for Employment Development and associated Infrastructure Works at Land south of Chartermark Way, Colburn Business Park DL9 4QN (closed for comments 31st January)

This was a speculative plan to build office space when a previous business Innovate, on an adjacent site, had sadly failed. There was no evidence this proposal would be successful or provide quality long term employment for the locality despite the proximity to the A1(M). Increased traffic would have a major impact on the roundabouts on the A6136 causing further congestion at peak times. The application was not sustainable development and therefore unnecessary.

The Chair noted the decision and felt that as this was a major business development, in future, such applications should be discussed and a decision taken by the whole council similar to the policy on housing developments (more than 1 house whole Council decision). The Council had already opposed the housing development so it could be asked, what type of development was acceptable?

It was agreed to refer large business applications to the whole Council in future.

Plans agreed by Colburn Town Council – none

Plans REFUSED by RDC –

21/00467/FULL Planning Permission for erection of a Drive thru Coffee Shop on land north of Woodland Avenue, Colburn DL9 4WD. Dated 28th Jan 2022. Reason – “the proposed development would give rise to a severe impact on highway safety for motorists, cyclists & pedestrians contrary to the requirements and expectations of Policy CP4 of the adopted Local Plan Core Strategy which seeks to protect the amenity and safety of the population as well as being in conflict with the expectations of the National Planning Policy Framework which supports the refusal of planning permission in situations such as this where highway safety impacts would be severe”.

9. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act

To approve Payment/receipt list from 18th Jan – 21st Feb (circulated at meeting)

The 5k of wildflower seed at a cost of £831.50 gross (net seed £692.92) was queried, was that amount required? It was agreed to put in for a grant next year with the Garrison Area Partnership as residents had been supportive of the wildflower areas.

To receive monthly figures (Jan) with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

10. DATE OF NEXT MEETING: Monday 21st March 2022 commencing at 6.30 pm in the Village Hall followed by Monday 25th April (fourth Monday in month due to Easter over the third weekend of April)

11. ANY OTHER BUSINESS (at the Chairman's discretion)

Cllr Tutora – spoke about his involvement in the setting up of a Fijians Community group to run activities and support those new to the area. He would be seeking some set up funding which would be an agenda item in March.

Cllr Sharma – sent apologies for the Mayor's dinner.

Cllr Lyne – was delighted with the RDC refusal decision for the Drive thru Coffee Shop application.

Cllr Dale – spoke about the continued success and need for the Foodshare project which was even more necessary now than before covid. Tesco had stopped donating due to financial pressures. The Christmas Hampers with the wide variety of meat and fruit and vegetables will be hard to fund in 2022. The project supports residents from all around the area not just Colburn.

She wished the 3 candidates standing in the new Unitary elections the best of luck.

The meeting closed at 7.50 pm.

COLBURN TOWN COUNCIL 21st February 2022

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 17th Jan 2021:

Online Payments (visa, DD, BACS)

19.1	218	BACS – Fresh Mango Technologies – laptop antivirus		£35.94
24.1	219	BACS – Arksglobal heavy duty bin bags		£66.12
27.1	220	visa – Lever arch file		£2.00
28.1	221	DD – Bank of Ireland online banking		£5.00
31.1	222	DD – Bank of Ireland monthly charges		£8.94
1.2	223	DD – RDC Garage rental Feb		£40.83
2.2	224	DD – BT a/c		£47.94
4.2	225	BACS – Agilico Technologies copier charges		£51.00
	226	BACS – Clerk re-imburement, office mobile		£7.00
	227	BACS – Boston Seeds. Wildflower seeds 5K		£831.50
9.2	228	visa – PADS, engraving Community medals		£76.89
	229	BACS – Fresh Mango Technologies – Monthly IT support	£64.80)	
		BACS - Fresh Mango Technologies – Back up	£7.20)	
		BACS – Fresh Mango Technologies – Microsoft 365 licences	£9.12)	£81.12
17.2	231	visa – Timpson – cutting spare office keys		£29.50
18.2	230	BACS – MANY bookkeeping		£15.00
	232	BACS – Clerk's salary Feb		£1068.60
	233	BACS – Deputy Clerk's salary Feb		£542.00
	234	BACS – Robertson's Garden Services –13/12 – 7/1/22	£1666.00)	
	235	Play Parks Albermarle (hedge, chipper, flail & fuel, Jet washing all play parks	£501.37)	£2167.37

Receipts

27.1	51	Mayor's dinner ticket	£45.00
2.2	52	CCLA – interest	£8.42
4.2	53	Mayor's dinner tickers	£67.50
11.2	54	Bank of Ireland – redress for Office Complaint	£25.00