



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Colin Mincher

Deputy Mayor

Michelle Dunning

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 20th March 2023 at 6.30 pm in the Village Hall.**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meetings held on 20th Feb 2023 (attached) & Open Spaces meeting held on 13th Mar 2023 (circulated at meeting)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for March (circulated by email and at the meeting)
5. To receive a report on **County Council matters** from County Councillor Kevin Foster
6. To receive a report on **Richmondshire District** matters relevant to Colburn from Cllr Angela Dale
7. To confirm the chosen **Community Event for the Kings Coronation weekend 6th-8th May 2023.**
Publish **Newsletter in April** to include details of event and progress at Colburn Sports Centre?
8. To receive **reports from Other Bodies including Colburn Community Sports Centre and Committees (additional member required for Joint Burial Board) to include Current Planning applications:**
23/00097/Full Planning Permission for Single Storey Side Extension at **Cherry Tree Cottage, Colburn Village, DL9 4PE** (closed for comments 14th March 2023)
23/00098/Listed Building Consent for Single Storey Side Extension at **Cherry Tree Cottage, Colburn Village, DL9 4PE** (closed for comments 14th March 2023)
23/00099/FULL Planning Permission for Single Storey Extension to provide accessible bedroom and entrance paving at **3 Pearson Close, Colburn DL9 4UE** (closed for comments 14th March 2023)
9. To discuss **Financial Matters:**
To discuss and approve the quote options from Purple Creative for a **new build Website** to replace the existing website which does not currently meet legal requirements (whole quote circulated by email, p12 attached to aid the discussion)
To approve **Payment/receipt List** from 21st Feb -20th Mar 2023 (circulated at meeting)
To receive Feb monthly figures with bank reconciliation (attached)
11. **Date of next Meeting: Mon 17th April 2023 at 6.30 pm in the Village Hall followed by Mon 15th May (Annual Meeting commencing at 6 pm with regular monthly meeting following on.**
12. Any other Business (Items for information only)

Date of posting: 13th March 2023

MINUTES OF EACH TOWN COUNCIL MEETING ARE ALSO AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk AND AT www.richmondshire.gov.uk (community/Parish&towncouncils)