



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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Office hours: Mon to Fri 9.00 – 14.00

Town Mayor
Colin Mincher

Deputy Mayor
Michelle Dunning

Town Clerk & RFO
Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 18th December 2023 at 6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive and note apologies from councillors who are unable to attend the meeting
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 20th Nov 2023 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 11th December (circulated by email)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for Dec (circulated by email and at the meeting). Sgt Carl Lawson attending for questions and discussion
5. To receive information on **County Council matters** from County Councillor Kevin Foster
6. To adopt the required Biodiversity Policy by 1st January 2024 (attached)
7. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**
ZD23/00578/FULL Planning Permission for upvc conservatory to the rear of 5 Carlisle Walk, Colburn DL9 4BP (retrospective) (closed for comments 27th November 2023)
ZD23/00584/FULL Planning Permission for removal of flat roof and conservatory with extension to side and rear at 13 Colville Crescent, Colburn DL9 4LX (closed for comments 1st December 2023)
ZD23/00598/FULL Planning Permission for Single Storey extension & various alterations at Cherry Tree Cottage, Colburn Village DL9 4PE + Listed Building Consent (closed for comments 7th December 2023)
8. To discuss **Financial Matters:**
 - **Section 137 grant requests from Great North Air Ambulance and Colburn Hub & Café CIC towards either Hampers or Christmas Lunch** (letters and info attached). Previously 2021-22 the Yorkshire Air Ambulance was also included. **TOTAL FUNDING OF £500 left in budget.**
 - Set the **Precept 2024-25** previously discussed in November (final version attached). To be notified to NYC and published on the Town Council website
 - To approve **Payment/receipt List** from 20th Nov – 18th Dec 2023 (circulated at meeting)
 - To receive November monthly figures with bank reconciliation (attached)
9. **Date of next Meeting: Mon 15th January 2024 commencing at 6.30 pm.**
10. Any other Business (Items for information only)

Date of posting: 11th Dec 2023

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk