



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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[www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)

Office hours: Mon to Fri 9.00 – 14.00

**Town Mayor**

Colin Mincher

**Deputy Mayor**

Michelle Dunning

**Town Clerk & RFO**

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 17<sup>th</sup> April 2023 at 6.30 pm in the Village Hall.**

**Members of the public are most welcome to join and ask questions.**

**Philippa Graves (Clerk)**

## A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meetings held on 20<sup>th</sup> Mar 2023 & Open Spaces meeting held on 3<sup>rd</sup> April 2023 (both attached)  
**Matters Arising** – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for April (circulated by email and at the meeting)
5. To receive a report on **County Council matters** from County Councillor Kevin Foster
6. To adopt the North Yorkshire Council’s **Code of Conduct** based on the existing Local Government Model Councillor Code 2020 (code attached)
7. To receive **reports from Other Bodies including Colburn Community Sports Centre and Committees to include Current Planning applications (none)**
8. To discuss **Financial Matters:**  
To discuss and approve the quote options from Purple Creative for a **new build Website** to replace the existing website which does not currently meet legal requirements (technical answers circulated to aid discussion)  
To discuss the **Section 137 Grant request** from Colburn Primary School for support to their Year 6 residential visit to London (letter attached)  
To arrange a Schedule of Payments to the Colburn Community Sports Centre to cover the 2023-24 agreed grant of £50,000  
To approve **Payment/receipt List** from 21<sup>st</sup> Mar -17<sup>th</sup> April 2023 (circulated at meeting)  
To receive Mar monthly figures with bank reconciliation and Statement of Account for 2022-23 from Scribe (attached)
9. **Date of next Meeting: Mon 15<sup>th</sup> May (Annual Meeting commencing at 6 pm) with regular monthly meeting following on.**
10. Any other Business (Items for information only)

**Date of posting: 10<sup>th</sup> April 2023**

**MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE [www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk)**