

MINUTES OF THE ANNUAL MEETING
OF COLBURN TOWN COUNCIL HELD ON THURSDAY 16th MAY 2022
AT 6 PM IN COLBURN VILLAGE HALL

PRESENT

Mayor: Angela Dale (Chair)
Councillors: Miles Burnham, Andrea Crowe, Michelle Dunning, Kevin Foster, Rupert Hildyard,
Colin Lyne, Colin Mincher, Jag Sharma, Charlene Thirlwell & Akuila Tutora
Clerk Philippa Graves
Deputy Clerk Angela Pickersgill

District Cllrs: Angela Dale & Kevin Foster (Colburn Town)
No Members of Public were present

APOLOGIES - none

Cllr Dale commented on what a privilege and honour it had been to represent Colburn for the last two years. She was immensely proud of what has been achieved with the Colburn in Bloom project brightening up the area with the planters and benches and wild flowers. Great improvements had been made and she wished to congratulate all the councillors and volunteers involved.

1. ELECTION OF MAYOR

Cllr Foster proposed Cllr Jag Sharma, seconded by Cllr Dale and a unanimous vote was made in favour of the proposal.

Cllr Jag Sharma was duly elected and thanked councillors for their support and he hoped to continue improving the environment for everyone's benefit. The Acceptance of Office was signed and Cllr Sharma took over as Chair at the meeting.

2. ELECTION OF DEPUTY MAYOR

Cllr Foster proposed Cllr Colin Mincher, seconded by Cllr Dale and a unanimous vote was made in favour of the proposal.

Cllr Colin Mincher was duly elected to the position of Deputy Mayor.

3. REPORTS FROM MEMBER REPRESENTATIVES FROM COMMITTEES AND ORGANISATIONS

Allotments Association – Cllr Dale reported that all was going well, 1½ allotments not taken but a waiting list was maintained. There had been a change of committee with a new secretary and treasurer who would get in touch with the office to update their records. There was an issue with youths pulling down part of the corner fencing and climbing in. Bushes and overgrown vegetation required cutting back and the fencing generally needed improving. The Association would be asking for grant money from the Town Council to do this work.

Village Hall – Cllr Dale confirmed that the Village Hall had been re-opened and the group users were returning and it had been extremely busy with the Ukraine charity effort. They were hoping to improve and enlarge the kitchen as some of the groups included teaching cookery skills and more space was required.

Agendas & Minutes from the Joint Burial Board and Garrison Area Partnership meetings are circulated to all councillors as the meetings take place during the year. Minutes from the Planning and Open Spaces & Play Parks Committee are ratified at full Council as presented.

4. APPOINTMENT OF COMMITTEE MEMBERS

The following committee representation was unanimously agreed for the forthcoming year:

Committees:

Joint Burial Authority	Cllrs Angela Dale, Colin Lyne & Colin Mincher
Allotments Association	Cllr Angela Dale
Yorkshire Local Councils Association	Cllrs Angela Dale & Jag Sharma
Village Hall Management Committee	Cllr Andrea Crowe
Richmondshire Leisure Trust (Colburn centre)	Cllr Colin Mincher

Planning Committee (small planning applications): Cllrs Kevin Foster, Colin Lyne, Colin Mincher & Charlene Thirlwell. Chair to be elected by committee at their first zoom meeting.
All large-scale developments are discussed by the whole Town Council.

Open Spaces/Play Park Committee: Cllrs Miles Burnham, Andrea Crowe, Angela Dale, Michelle Dunning, Jag Sharma & Akuila Tutora. Chair to be elected at their first meeting.
Meetings held most months to which all councillors are invited to participate in the discussion.

Cllr Hildyard would be invited to attend both committees to see their work and decide which one he would like to be involved with.
Cllr Foster enquired about joining the Hanson Sports & Social Club Committee as a non-voting member. The constitution from August 2019 states “up to 3 Non-Executive Members may be appointed to the Committee (these may be from the Town Council or any other interested parties) but will have no voting rights”. The clerk will make further enquiries.

5. ANNUAL GOVERNANCE STATEMENT BY MEMBERS OF THE COUNCIL FOR THE ANNUAL RETURN

A copy of the Annual Governance Statement (p4 of AGAR) had been circulated together with the Internal Auditor’s report with the Agenda. It was **RESOLVED** that the Annual Governance Statement be signed by the Chair.

6. APPROVAL OF ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022 FOR THE ANNUAL RETURN

A copy of the accounts taken from the Scribe system together with the Asset Register, explanation of variances and p5 Accounting Statement of AGAR had been circulated with the agenda.
It was **RESOLVED** that the Accounting Statement be approved and signed by the Chair and the completed AGAR be sent for External Audit.

7. AGREEMENT OF MAYOR’S ANNUAL ALLOWANCE FOR 2022/23

It was **RESOLVED** that the Mayor’s annual allowance should remain at £1500. Purchase of event/social occasion tickets are made by the office for the Mayor only, a consort should be self-financing. Mileage at 50p per mile available for travel costs.

It was **RESOLVED** to maintain the annual allowance of £300 to the Deputy Mayor.

8. ARRANGEMENT OF THE DATES OF MEETING FOR 2022/23

The meeting on the third Monday of the month was to be continued and the Clerk had produced a list of dates for the year: 20 June, 18 July, 19 September, 17 October, 21 November, 19 December (precept setting)
2023 - 16 January, 20 February, 20 March, 17 April (Easter 9th/10th) and 15 May.

The meeting ended at 7 pm.