



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Michelle Dunning

Deputy Mayor

Akuila Tutora

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 17th June 2024 at 6.30 pm in the Village Hall.**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive and note apologies from councillors who are unable to attend the meeting
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of both the Annual Meeting and May meeting of the Town Council held on 20th May 2024 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 10th June (circulated by email)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for June (circulated by email and at the meeting)
5. To receive information on **County Council matters** from County Councillor Kevin Foster
6. To update the information and costings on the proposal **to adopt a gov.uk domain name and email address** through the Parish Council Domains Helper Service
7. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:** none pending
8. To discuss **Financial Matters:**
 - To discuss and agree a Section 137 grant to **Colburn Primary School** towards the Annual residential trip to London for Year 6 pupils (letter attached)
 - To authorise the agreed payment of grants in the budget 2024-25 of £1500 to Colburn Community Library and £1000 to Citizens Advice Richmondshire, both Section 137.
 - To approve **Payment/Receipt List** from 20th May – 17th June 2024 (circulated at meeting)
 - To receive **May monthly figures** with bank reconciliation (attached)
9. **Date of next Meeting: Mon 15th July 2024 commencing at 6.30 pm**
10. Items for the next Agenda

Date of posting: 10th June 2024

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk